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LONDON BRANCH

Syndicate Bank London branch invites quotations from approved consultants for implementing GDPR process in Branch.

PREAMBLE

Syndicate Bank is a leading nationalised bank of India. Its London branch is in operation since 1976. The Branch is having wholesale banking model. One of the Bank's main objectives is to be compliant with all rules and regulations and keep all the regulatory policies and procedures in place. The Branch is in the process of implementing GDPR and is calling for quotations from leading GDPR consultancy firms from London to implement GDPR process in the Bank.

We request you to send your quotation, if you are interested in taking up the assignment. Your Technical & Financial bid shall reach us in a sealed envelope latest by 11:00am on 07 March 2018. Please note that you are eligible to quote only if you have adequate experience/ expertise in providing the required services to Banks operating in UK.

Detailed Scope of the work is as follows:

Sl. No	Purpose
1	Preparation & Discovery (Gap Analysis)
2	Reporting and Remediation Phase
3	Ongoing Support/ Audit
4	Technology Tool (If any)
5	DPO Role
6	Training

Eligibility Criteria for Bidding:

Please note that the firm is eligible to participate in the above bid only if-

The firm should be a profit making company and should have earned Net profit in at least one of the preceding two Financial Years.

The firm should have the experience in the field of GDPR implementation and successfully done for other Banks in London

Only those firms who satisfy all the above eligibility criteria can submit their bids **in sealed envelopes**. The separate sealed envelopes shall bear the names of the firm and also specify at the top right hand corner of the envelope as **Technical & Financial Bid**. The bids shall be addressed to the following:

Mr. Ashok Reddy Nukala
Chief Executive Officer
Syndicate Bank
2A Eastcheap
London EC3M 1LH

The bids in the sealed envelopes shall reach the branch latest by 07th March 2018 before 11:00am.

The Technical bid shall contain the following:

The procedure adapted by the firm to implement the GDPR process in the Branch along with number of days required to them for different aspects.

The Financial bid shall contain the following:

Sl. No	Purpose	Price
1	Preparation & Discovery (Gap Analysis)	
2	Reporting and Remediation Phase	
3	Ongoing Support/ Quarterly Audit	
4	Technology Tool (If any)	
5	DPO Role (per Annual)	
6	Training –Staff	

Note:

Advance payment is not preferred.

No other charges will be considered other than above mentioned

Payment will be made after successful implementation of the project

Branch to be GDPR compliant by May 2018

Note: Any clarifications regarding the above can be had from Mr. Santhosh D Menezes, IT department on 020-76457516 from 10 AM to 6 PM from Monday to Friday or on Email: mgr.systems@syndicatebank.co.uk , alternatively you can reach Mr. Asoke Kumar Das, AGM on email agm@syndicatebank.co.uk